



# EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

## Nominations & By-Laws Committee

### Meeting Minutes

September 15, 2020

3:00 pm

**Purpose:** This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

**Goals:**

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

**Committee Members:** **Dr. Kelly Roy**, Chair Professor/Early Childhood Education Coordinator, Florida Southwestern State College; **Kim Ross**, Ross Dynasty Cares (via Zoom); **Selina Jefferson**, Dew of Hermon Child Care

**Committee Member, Absent:** **Kim Jordan**, Interim Superintendent, Glades County Public Schools; **Roger Mercado**, Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners;

**Staff Members:** **Susan Block**, Chief Executive Officer;

Agenda Items	Discussion	Actions
<b>Welcome and Introductions: Committee Update</b>	<ul style="list-style-type: none"> <li>• Dr. Roy opened the meeting at 3:00</li> </ul>	
<b>Approval of Meeting Minutes for</b> <ul style="list-style-type: none"> <li>• October 29, 2019, January 7, 2020, April 21, 2020 &amp; May 19, 2020</li> </ul>	<ul style="list-style-type: none"> <li>• No quorum established</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to approve the minutes from October 29, 2019, January 7, 2020 and April 21, 2020 &amp; May 19, 2020 were tabled for later approval</li> </ul>
<b>ELC Update</b> <ul style="list-style-type: none"> <li>• Legislative Update</li> </ul>	<ul style="list-style-type: none"> <li>• No update reported</li> </ul>	
<b>Review of Board Vacancies and Recruitment Efforts:</b> <ul style="list-style-type: none"> <li>• Current Roster: Review</li> </ul>	<ul style="list-style-type: none"> <li>• No update reported</li> </ul>	

<ul style="list-style-type: none"> <li>Governor's Appointees: Status</li> </ul>		
<b>Board Development</b>	<ul style="list-style-type: none"> <li>Kelly Roy and Susan Block considered the results from a board survey on topics of potential interest to board members. They agreed to present the concept of conducting 10-15 minute mini-trainings at board meetings throughout the year.</li> <li>Mini-trainings could allow an opportunity for board members to hear from a variety of ELC staff members on topics like the family experience at the ELC, child care resource and referral, wait list, VPK and SR Eligibility, provider contracting and provider quality initiatives as well as business services provided by the ELC</li> </ul>	
<b>Meeting adjournment</b>	<ul style="list-style-type: none"> <li>Meeting adjourned at 3:37 pm</li> </ul>	

Meetings are held via Zoom.